

## FEDERAL CITY PERFORMING ARTS ASSOCIATION, INC.

Meeting  
Board of Directors  
12APR87, 1:00 P.M.  
Levine School of Music

Present:	Absent:	Also Present:
Bohn	Brayton	Fromm
Cooper--Brayton Proxy	Sabacek	Hunnicut--Sabacek Proxy
Herman		Sisson
Kremer		Thorn
Lester		
Powers		Also Present:
Rettenmaier		Ann }
Reynolds		Barbara} 3 BUSY GRAD STUDENTS
Rosendall		Jenifer}
Van Luyn		
Ziskind		

I. Call to Order:  
HERMAN Called meeting to Order at 1:05 P.M.

II. Minutes:  
VAN LUYN Moved to accept minutes as distributed.  
CARRIED.

III. Music Division Report:  
SISSON Remainder of music for June will be in shortly.  
Requested Ms. HARDY for a workshop on 7JUN, for \$200.  
ZISKIND Moved that SISSON be authorized to have Ms. HARDY  
conduct a workshop on 7JUN87, for the price of \$200.00.  
ROSENDALL Called Question:  
CARRIED  
MOTION CARRIED

IV. Membership:  
REYNOLDS KREMER and REYNOLDS will try to fo duties and  
responsibilities of membership (and will coordinate  
with other committees) for membership handbook.  
Wants to have handbook no later than Fall-87.  
Thanked PPOWERS, HILL, and GUARINO for the use of their  
home for Post-Concert in March.  
Post-Concert for June may be at Shops at National Place  
or at Julio's...will also accept other ideas.  
Wants to do a out-of-town social in Fall.  
HERMAN Division heads should get handbook information to  
membership--hopefully next month.  
What is the status of membership, leaves, etc?

V. Computerization Project:  
THORN Word processing and accounting software is on our  
machine.  
Wants to assist with other software packages, etc.  
Needs lead-time and additional information, to  
provide best service.  
Wanted to be called at home for consultation on the  
project.  
A menu program will be loaded today.  
A tutorial on the word processor is available.  
What have we done about LOTUS 1-2-3, etc.  
POWERS PFS First Choice is on the hard disc as a trial.  
ROSENDALL Who is really responsible for the computer?  
FROMM What are the day-to-day decisions?  
THORN Software interface is frequently very difficult.  
It is important to have control and understanding of  
the system.  
Will provide that type support/help.

IX. PR and Publications:

ROSENDALL Is planning on holding off on Quarter-Notes. This will save ca. \$1300.00  
Is having new letterhead designed, and will have it printed.  
Proposed a multiple-insert invitation as a mailing for the June concert.  
FROMM What do we need at the present time.  
We should have a Board of Trustees soon.  
COOPER Do we have stationery now?  
POWERS Business Division will coordinate on stationery project.

X. Community Liaison:

ZISKIND Does the Band know that RESNICK is our liaison to the Band?  
We have a couple hundred additional names from ca. 20-25 responses to our mailing list request to membership.  
We have an invitation to perform for Gertrude Stein Democratic Clum, May 9, ca. 20-30 minute program.  
SISSON Specify a performance agreement and stick to it.  
ZISKIND Reviewed performance outline for PFLAG, 15 May.

XI. FCPAA/GMCW Agreement with Sisson:

HERMAN Reviewed letter of understanding.  
Will contact TRINKLEY  
ROSENDALL Moved to accept the letter for forwarding to SISSON.  
CARRIED.

XII. Nominations and Elections Committee:

RETTENMAIER Moved that BAILEY, IVSKY, and WONNEBERGER be appointed to the Committee.  
CARRIED.

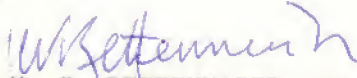
XIII. June Concert Production:

FROMMM & Presented budgets.  
VAN LUYN Reviewed additional items.  
REYNOLDS Moved to advertize Cocktails and Entertainment and then Chorus, each with separate starting tomes.  
MOTION WITHDRAWN.  
ROSENDALL Move that one more row of \$20.00 tables be placed.  
DEFEATED.  
BOARD Discussed budgets.  
A discount of 10% for full-table sold is assumed.

XIV. Adjournment:

POWERS Moved adjournment, and continuation of the meeting at 8:00 P.M. on Wednesday, 15APR87, 8:00 P.M., Levine School of Music.  
CARRIED.

Meeting adjourned, 5:22 P.M.

  
W. F. RETTENMAIER, JR.  
Secretary